

MEETING

Arlington County Civic Federation, Board of Directors Meeting, 2022/07/07, 7:30 p.m.
Held virtually via Zoom, called June 24, 2022 via email notification

ATTENDEES

- John Ford, President
- Ron Haddox, Vice President
- David R Smith, Secretary
- Jim Todd, Treasurer
- Dave Schutz, Board Member
- Jackie Snelling, Board Member (new Chair)
- Mary Glass, Board Member
- Suzanne Sundburg, Board Member
- Mike McMenamin, Board Member
- Scott Miles, Board Member
- Tina Worden, Cultural Affairs
- Adam Henderson, Bylaws & Rules
- Alistair Watson, DEBI [Diversity, Equity, Belonging, and Inclusion] Committee

CALL TO ORDER (John Ford)

Meeting called to order on 7/7 at 7:33 p.m. by the President, John Ford in the absence of an elected Board Chair, Quorum was met with 69% of directors present

CHAIR NOMINATION (John Ford)

- John Ford made request for nominations for the position of Board Chair
 - Jackie Snelling elected by acclamation - 9 of 13 board members present

CHAIR (Jackie Snelling)

- **Opening Comments from new Chair Jackie Snelling:** Will have a very challenging year ahead of us. Need to determine how we keep our community together. Goal to increase diversity of the membership and work to create an atmosphere where we can have good dialogue amongst a diverse membership. Need to bring back in our civic associations.
- **Jackie opened dialogue on when to hold the board meetings**
 - Decision on Board Meeting: Zoom, Sunday after membership meeting (2nd Tuesday), 4 to 6 p.m.

PRESIDENT'S REPORT (John Ford)

- **Membership Meeting day**
 - Problem: 2nd Tuesday is the same as the County Board recess meeting
 - Other days also have conflicts

- John will look at calendars, consult with others including County, and make a recommendation at next meeting (July 10)
- **Candidate's Night**
 - Planned for Sept 6th
 - Looking for a volunteer(s) to:
 - Line up and coordinate the candidates, come up with a schedule for presentation, rebuttal, conclusion, etc
 - Coordinate questions that will be asked (traditionally solicited from committee chairs)
 - Suggestion is to consider 2 meetings in Sept (candidate and general membership). Missing Middle and GLUP are large enough topics and may drive September general membership meetings. Alternate option is to hold general membership discussion after candidates meeting.
 - President normally sends out the invitation to candidates
- **Plan for hybrid meetings**
 - Desire is to configure meetings such that experience is good for online and in-person attendees
 - Meeting with hospital 7/21 to discuss meeting logistics
- **County Fair**
 - John, Alan, Ron, and Nicole met with Jerry from the County. Aug 19-21st. John recommends that we have a booth and is doing planning for the booth. (This will be included in the proposed budget for the July 10th meeting)
 - Ron will coordinate the CivFed County Fair booth and volunteers
 - Will post a large map which identifies Arlington Civic Association locations
 - Will be looking for volunteers; volunteers should contact Ron

TREASURER'S REPORT (Jim Todd)

- Cherrydale civic association president, lived in Arlington for 25 years. Involved in Plan Langston Blvd.
- Works for Dept of Justice
- We have an operating deficit we will need to address. \$5300 operating budget, operating deficit is about \$1500
- Have not had an audit since 2020, President and audit committee will search for an auditor for 2021, 2022

SECRETARY'S REPORT (David Smith)

- Bluemont resident of 4 years, but was in Clarendon and Pentagon city before that
- Bluemont Treasurer, and worked with John on the Stormwater Committee and ultimately formed the Lubber Run Watershed Group
- Excited about this role
- Auditing contact information now of ConstantContact

JULY 10 AGENDA DISCUSSION (Jackie Snelling)

- List below are candidate discussion topics for July 10th meeting, send ideas/feedback to John and Jackie
 - Civic Association Member outreach- focus on increasing membership and membership inclusion and participation
 - Support for incoming organizations / Membership toolkit
 - Potential Delegate seminar for new members
 - Validation of member contacts, delegates and alternates coordinated with dues collection
 - Present the budget
 - Discuss calendar and potential programs through the year
 - Committee update
 - Returning chairs and vacancies
 - Look at areas of Planning and Zoning, Parks and Recs, Transportation, Communication
 - Discussion on 'who wants to do what', including Vice Chair position (perhaps on the 10th if time permits)
 - Banquet plan – looking for coordinator

GENERAL DISCUSSION

- Action: Jim to look at budget for banquets
- All officers have been transitioned to CivFed emails, Board emails will happen in following days
- Trying to reach out to Nadia Conyers

ADJOURN – 8:32 p.m.

Submitted by: David R. Smith, Secretary 7/9/2022